



St. Rose Parent Guild Meeting Minutes

Meeting held at: Stephanie Wilkes home

Opening Prayer/Meeting Called to Order by Donielle Weiser, 6:30 pm.

Greeting and Attendance: PG Officers 2010-2011

Donielle Wieser	President	P
Nora Boyle	Vice-President	P
Sylvia Fauria	Secretary	P
Jill Jahn	Treasure	P
Kristen Schildmeyer	Hospitality/Social	A
Julie Trevino	Hospitality/Social	A
Dennis Candler	Fundraiser 1	P
Lisa Chester	Fundraiser 2	P
Jenna Brunello	Room Parent Chair	A
Tonya Tretter	Communications/Marketing	P
Kelly Hyde	Communications/Marketing	A
Stephanie Wilkes	Service Points Chair	P
Ms. Smoley	Principal	P

1. 2010-2011 Parent Guild Meeting Calendar

- Parent Guild Calendar set for the 2010-2011 school year. Finalized dates for Parent Guild meetings are as follow:

August 20, 2010	Friday	8:15am
Sept. 21, 2010	Tuesday	6:00 pm with 7:00 pm Speaker
October 15, 2010	Friday	8:15 am
November 9, 2010	Tuesday	6:00 pm
December 17, 2010	Friday	8:15 am
January 2011	TBA	TBA (evening)
February 18, 2011	Friday	8:15 am
March 2011	TBA	TBA (evening)
April 15, 2011	Friday	8:15 am
May 20, 2011	Friday	8:15 am
May 26, 2011	(FYI)	Graduation
June	TBA	TBA

2. Correspondence: None

3. PG Ideas for Educational Series Opportunities tied with PG Meetings:

- Discussed it would be Four Educational Series tied in with PG evening meetings with speakers being approved by Ms. Smoley.
- Need to present opportunities to Ms. Smoley by date: _____.
- This would also be a trial year to give families time to participate.
- PG evening meetings with Speakers for the months of September, November, January and March. Suggestions were made of the following:

1. Srg. Dyer speaking on Touch of Understanding - helpful for parents and teachers.
2. Speech Language In-service.

4. PG Ideas for Social Opportunities tied with PG Meetings: Ideas being:

- Tuesdays for the Gym are confirmed for St. Rose and would not conflict with Parish meetings/gatherings.
- Wine/Cheese in Library
- Back to School night August 31, 2010, 6:00 pm with all PG members in attendance.
- CSAC - Safety Plan and Evacuation

5. Fundraising Calendar 2010-2011

Lisa Chester and Dennis Candler spoke about the recent suggestions, comments, and e-mails regarding the St. Rose fundraising activities.

We have three scenarios. (We have already agreed to have the Innisbrook offered as a Web-only fundraising event.)

- Combine Jog a thon, Spring Carnival, and Auction into a single event.
- Keeping the fund raising calendar as is. All separate as they are in the calendar today!
- Leave the Auction and Crab Feed as is, and combine the Jog a Thon, and the Spring Carnival (April or May).

We (Parent Guild) PG voted on the three options. In which we finalized the Fundraising dates to be:

- Auction – November 6, 2010 with the option to include (50th school year anniversary & Alumni).
- Jog-a-thon – May 13, 2011.
- Spring Carnival - May 15, 2011.

6. Review PG Ideas for Monthly/On Going Social - Fundraiser Opportunities.

Reviewed new Opportunities presented by Lisa Chester & Dennis Candler just to name a few.

- Jumba Juice, Nuyo Yogurt, Big Spoon, etc.
- Chilis, Daphne's, Claim Jumpers, Corinas and Cabo's, etc.

Dennis and Lisa suggested that we would have a social kick off the first week of school date being September 20, 2010, which is a half a day with a Yogurt social. It was suggested that St. Rose socials would alternate between a delight social and a Restaurant social. Remembering the half day schedule listed below.

- First Friday half day of every month.
- Third Friday half day of every month.

7. Immediate PG Calendar Events 2010-2011.

- PG to attend Uniform Sale from 2:30 to 7:00 pm and Coffee Klatch on the first day of school.
- Uniform Sale. To be set up by Jill Kornack and Donielle Wieser to help with set up. Thank you Donielle. Time would be from 2:30 to 7:00 pm.
- Ice-Cream Social – Hospitality in charge of Ice cream and cups. With the possibility for the older kids to supervise a movie for the little ones. (TBD)
- This will make shopping easier for the parents.
Coffee Klatch – 1st day of school to be the responsibility of Hospitality Kristen, Julie, and the Room Parent Coordinator Jenna. (TBD – ADVISE)

8. Auction & Fundraiser Focus Committee –

- Next meeting June 21, 2010 Library @ 6:00 pm.
- Review All solicitations sent to St. Rose for sponsorship
- Promote, Plan, and Build out the 50th anniversary Marketing Material
- Identify our targeted Major Sponsors, "Top 25", what the level of sponsorship could / should be.
- Talk to the founders of the St. Rose Alum Facebook page and see if we can take ownership
- Create a message for the Alumni to assist in recruiting for the upcoming fundraisers, and enrollment.
- Send-out-Cards suggestions for thank you's, solicitations, and upcoming events. With the 50th Anniversary Branding of St. Rose. Following up with a Phone call, E-mail and then a Hard copy
- Jill Jahn to have a "Budget" for all functions and help with the functions. Empowering and Accountability all Chairs with information as needed.
- Asking Parents for special skills for fundraising ideas and resources. E-mail ideas to Lisa or Dennis.

9. Update 50th St. Rose School Anniversary:

- Committee ready to go per Stephanie Wilkes just need to set a meeting date. Maybe around June 14-18?)
- Ms. Smoley has a “Vision” but not a specific one yet.
- Ms. Smoley to work on a Focal point – Alumni dance after Spring Carnival?
- To include Parish and School – No idea or plan yet?
- Ms. Smoley to get PG an Alumni list from 10 years back Addresses for Parents.
- Discussed Mrs. Brys to give Committee any letters on Fundraising pitch, correspondence and Thank You letters to start a “Tool Box” for anyone doing Fundraising.
- Fundraising Chair and Co-Chair to attend

10. Open Discussion/Additional follow- up topics:

- PG members to bring in their own printed copy of the Agenda and previous month Meeting minutes.
- Sylvia to supply five extra copies at meeting.
- Communication/Marketing committee to get Quarterly Newsletter Michael Chinn about printing PG Newsletter
- Sylvia to e-mail everyone with Agenda to get ideas for PG meeting one week prior to meeting.
- Sylvia to have Meeting minutes in on time. One week turn around for full report.
- Ms. Smoley praised Stephanie Wilkes on a job well done with getting every service and fundraising position filled. Job well done Stephanie.
- Dates to Remember:
 - June 21 – 6:00 pm - Fundraising kick off and training in the Library.
 - For all Fundraising coordinators, chairs and co-chairs, to give them the roles, expectations, tools, etc. for a great fundraising year.
 - August 9 – 3:00 – 7:00 p.m. Uniform Sale at St. Rose.
 - August 20 – 8:15 am – 1St Parent Guild meeting of 2010-2011 year.
 - August 24 – 6:00 pm - 7:30 pm – Diocesan Orientation at St. John the Evangelist – meet 5:30 pm at St. Rose to carpool.

11. Closing Prayer by Donielle Wieser.

12. Meeting adjourned 8:30 pm.